

Contract Procedure Rules – Updated April 2020

Schedule of changes

Except for a few minor changes to the grammatical context and updating thresholds in accordance with UK legislation, the main changes have been made to enable contracts to be completed during the Covid 19 pandemic and to comply with the UK Governments requirement to work from home where possible. The main changes are:

- 1) The ability for contracts under £100,000 in value to be signed by the Head of Service using an electronic signature.
- 2) The ability for deeds (contracts over £100,000) to be signed electronically by the Contractor.
- 3) Delegated authority is given to the Head of Law and Administration to take any decision(s), in relation to execution of contracts and other legal documentation, as is necessary to secure the uninterrupted continuation of the day-to-day business of the Council during the Covid-19 epidemic up to and including 7 May 2021.